WELCOME TO THE

WOLF PACK

KUNSAN AB NEWCOMER'S GUIDE

MISSION... TEAM... HERITAGE

THE MILITARY & FAMILY READINESS CENTER

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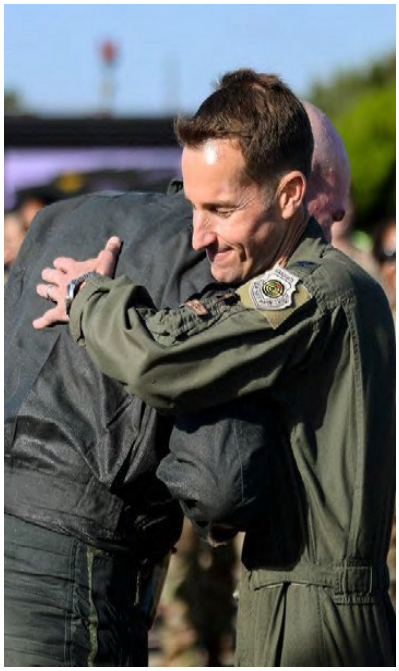

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DEPARTMENT OF THE AIR FORCE
8TH FIGHTER WING (PACAF)
KUNSAN AIR BASE, REPUBLIC OF KOREA

18 August 2025

MEMORANDUM FOR ALL 8 FW PERSONNEL

FROM: 8 FW/CC

SUBJECT: Korea Readiness Orientation (KRO) Policy Letter

1. **Purpose.** To fulfill the Wolf Pack mission of "Defend the Base, Accept Follow- on Forces and Take the Fight North," all new arrivals must complete in-processing and initial training requirements via the 8 FW KRO. The mandatory 2-day orientation provides a venue to complete all necessary PCS-related actions, while minimizing time away from the new unit of assignment and enabling newly assigned members to integrate more quickly.

2. **Applicability.** This policy applies to all newly-assigned 8 FW military and civilian personnel.

3. **KRO Order.** Unit Commanders are responsible for ensuring new arrivals attend KRO within 30 days of arriving to Kunsan. Immediate supervisors, individual sponsors and/or Commander's Support Staff will schedule attendance immediately after the newcomer's arrival. KRO activities are not intended to replace unit in-processing requirements. After KRO requirements are completed, supervisors will meet with their Airmen to review key points of KRO and the readiness demands of duty in Korea. This meeting is an in-processing requirement.

a. Mission Brief & Intelligence Update: All new members of the Wolf Pack will receive the 8 FW mission brief as well as a current intelligence update. All in-bound Officers will meet with Wolf, and SNCO's with Wolf Chief the first week after attending KRO.

b. In-Processing: KRO includes mandatory in-processing for medical/TRICARE. All new arrivals should be prepared to complete their TRICARE enrollment.

c. Newcomers Orientation: This includes an overview of Kunsan specific activities and services, Korean laws, as well as AFI-driven requirements.

d. Mission Readiness Training: All personnel will complete Kunsan's Contingency Operations training to be prepared to operate in a contested environment specific to the Korean Peninsula. Furthermore, to enhance the Wolf Pack's ability to Defend the Base, all 8 FW personnel will accomplish Kunsan Air Base Ground Defense Training on the second day of KRO. This training is the baseline requirement for personnel to accomplish General Arming in contingency operations and successfully execute the Wolf Pack mission. It is a building block for further defense training and activities across the installation.

e. General Arming: All 8 FW personnel have the responsibility to arm when Kunsan AB faces threats or is operating in a contested environment. In addition to KRO training, unit commanders are responsible for ensuring their personnel meet arming requirements as outlined in DAFI 31-117. Additionally, unit commanders are responsible for ensuring they have a General Arming unit program manager who will be responsible for the administrative paperwork, tracking, and training of personnel within their units. 8 SFS will assist units by using the "train the trainer" method and provide opportunities for additional training as the opportunities arise.

4. The Wolf Pack's ability to accomplish its mission is predicated on a highly trained and motivated force. KRO provides the means of completing baseline in-processing and training in an efficient manner to ensure we are always ready to "Defend the Base, Accept Follow- on Forces and Take the Fight North."

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Date: 2025.08.18 21:12:27 +09'00'

KATHRYN K. GAETKE, Colonel, USAF
Commander

DEPARTMENT OF THE AIR FORCE
8TH FIGHTER WING (PACAF)
KUNSAN AIR BASE, REPUBLIC OF KOREA

15 June 2025

MEMORANDUM FOR 8 FW Newcomers

FROM: 8 FW/CCC

SUBJECT: 8 FW Newcomers Welcome Letter

1. Welcome to Kunsan Air Base! The entire Wolf Pack and the Wing leadership team extend a warm welcome. You're now part of a team of dedicated professionals committed to excellence, **supporting each other, and building strong bonds** as we accomplish our mission: Defending the Base, Accepting Follow-On Forces, and Taking the Fight North. **We succeed together**.

2. Kunsan is a unique assignment that can be both rewarding and challenging. Located in the Republic of Korea, we're at the heart of the Air Force's mission in the Indo-Pacific. We're proud of the Wolf Pack's history of heritage, courage, professionalism, and commitment to our allies. **Building strong relationships with our allies and within our own ranks is vital to our success.** We believe your time here will be memorable, **filled with shared experiences and lasting connections**.

3. Moving to a new base can be exciting and stressful. Our team is here to help! Don't hesitate to reach out if you need assistance with anything, from understanding what to expect and in-processing to clarifying your role in our mission. Your squadron leadership and the Military and Family Readiness Center are excellent resources. **We're a community that supports each other. Don't hesitate to connect!**

4. At Kunsan, we value teamwork, resilience, and personal development. We encourage you to take advantage of the many opportunities for professional and personal growth available both on base and throughout the peninsula**. Engage with others, build relationships, and grow together.** Get involved and make the most of your time here, **forging strong bonds that will last a lifetime.**

5. Welcome again to Kunsan Air Base! We look forward to the positive impact you'll have on our mission and community. **Your contributions will strengthen our bonds and enhance our collective success.** We go together, and we'll continue the Wolf Pack's proud legacy to achieve great things. **Let's build a stronger, more connected community together!**

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AMANDA L. AARON, CMSgt, USAF
Command Chief

MISSION. TEAM.HERITAGE.

8TH FIGHTER WING HISTORY

Kunsan Air Base is home to the 8th Fighter Wing which is known as the “Wolf Pack”, a nickname given during the command of Colonel Robin Olds back in 1966. It’s one of two major Air Force installations operated by the United States in Korea. Kunsan Air Base is located on the west coast of the South Korean peninsula bordered by the Yellow Sea.

Gunsan City is the host city for Kunsan Air Base. “Kunsan” and “Gunsan” are spelled the same in Korean: 군산.

Gunsan City is pronounced Gunsan-si and is spelled 군 산시. If you search “Kunsan” on the internet, you usually find information about the base, and if you search “Gunsan”, you usually get information about the host city.

The Beginning

The history of the 8th Fighter Wing officially began on 18 August 1948 at Ashiya Airfield, Japan. The 8th FW did not serve in World War II, it does share ties with a World War II fighter group, the 8th Pursuit (and later Fighter) Group. However, the history of the group stretches all the way back to 1923. On April 1, 1931, 8 PG was activated at Langley Field, Virginia flying such aircraft as the PB-2, P-6 and P-12 until moving in November1940 to Mitchel Field, New York, where it became responsible for the air defense of New York City. Ten days after the attack on Pearl Harbor, 8 PG received orders to relocate to Brisbane, Australia to fly the P-39 and P-400. The Air Force re-designated 8 PG as the 8th Fighter Group in May 1942.

During early operations, the group, and its squadrons (35th, 36th, and 80th Fighter Squadrons) concentrated on defense of Australia and Allied territory in New Guinea. In April 1943, the group moved to Port Moresby, New Guinea flying the P-38 Lightning, the P-40, the P-47 and P-

38. After moving to the Philippines in December1944, the group spent the next several months conducting offensive operations, as well as flying escort missions in the area. Moving to Le Shima in August 1945, 8 FG flew several missions against the Japanese. On August14, 1945, the day of the Japanese surrender, 8 FG shot down the last enemy plane of the war. During World War II, 8 FG participated in nine campaigns and shot down 446 enemy aircraft, creating 24 aces.

Birth of the 8th Fighter Wing

After the war, the group moved to Fukuoka, Japan in November1945 as part of the occupation.

force. In early 1946, the group converted to the P-51 Mustang. On 18 August 1948, the Air Force officially activated the 8th Fighter Wing. 8 FG was assigned as a subordinate component of the wing. In the Mustang—re-designated from the "pursuit" P- 51 to the "fighter" F- 51—and later in the F-80 Shooting Star, the 8FW provided air defense of Japan. On January20, 1950, the wing designation changed to the 8th Fighter- Bomber Wing.

Korean War

As the Korean War began, the 8 FBW provided air cover for the evacuation of Americans from Korea on June 26, 1950, the day after the invasion. Major Charles J. Loring, a pilot in the 80 FS, was posthumously awarded the Medal of Honor for flying his badly damagedF-80 aircraft into an enemy artillery emplacement near Sniper Ridge so U.S. infantrymen could escape.

On July 1, 1958, the Air Force re-designated the wing as the 8th Tactical Fighter Wing. On June 18, 1964, 8 TFW moved to George AFB, California, and trained with the F-4D Phantom II until moving to Ubon Royal Thai AFB, Thailand.

Vietnam War

At Ubon, the 8 TFW carried out its wartime mission as it led the way for other tactical Air Force fighter units during the Vietnam War. By the end of 1966, aircrews assigned to 8 TFW flew nearly 14,000 combat missions into Vietnam.

During the war in Southeast Asia, political restrictions gave the North Vietnamese Air Force a distinct advantage over the US. One of the restrictions forbade US air forces from bombing North Vietnamese air bases in and around Hanoi and Haiphong. This restriction essentially gave the North Vietnamese a haven for their MiG fighters. To combat this advantage, Seventh Air Force planners in concert with Colonel Robin Olds, 8 TFW/CC, devised a plan known as Operation BOLO to draw the MiGs into a fight against F-4Cs armed for air-to-air combat—wolves in sheep’s clothing so to speak.

The Phantoms planned to simulate F-105s by flying at the same altitude, speed, and route and were modified to carry electronic countermeasure pods used only on F-105s until that time. In the final pre-flight brief for Operation BOLO on New Year’s Day 1967, Colonel Olds told his pilots, “All right you wolf pack, let’s go get them.” On January 2, 1967, 11 four-ship flights from the 8th began converging on the North Vietnamese airfield of Phuc Yen. According to plan, the MiGs took the bait. In 12 minutes,8 TFW recorded seven confirmed and two possible kills without a single loss. Operation BOLO established U.S. air superiority over the North by destroying nearly half of North Vietnam’s most advanced fighters in only five days.

Following Operation BOLO, 8TFW began referring to itself as the Wolf Pack. 8 TFW finished the war as the leading MiG-killer, logging 38.5 confirmed MiG kills prompting Bob Hope to refer to 8 TFW as the “world’s largest distributor of MiG parts.” In December 1972, 8 TFW was involved in Operation LINEBACKERII, launching 524 sorties for bombing missions against North Vietnam between18-31 December 1972. All combat operations ended on 15 August 1973.

Back to Korea

8 TFW was transferred to Kunsan Air Base, Republic of Korea on September6, 1974 and became responsible for air defense of South Korea. Operational F-4D squadrons of the wing were tail coded "WP" (for "Wolf Pack"). In May 1981, the wing transitioned from the F-4 to the newer F-16A Fighting Falcon. This aircraft conversion made 8 TFW the first active-duty overseas F-16 wing. While the overall mission remained unchanged, 8 TFW was reorganized on February3, 1992 as the 8th Fighter Wing. 8 FW entered a new era on November 17, 2000 when the 35th Fighter Squadron received its first Block 40 F-16s, allowing the Wolf Pack to take the fight into the night.

WOLF PACK RESOURCES

1. Kunsan AB Website https://www.kunsan.af.mil/ Comprehensive Wolf Pack information
2. FSS information and Happenings https://kunsanfss.com/
3. Official Kunsan AB Facebook Site https://www.facebook.com/KunsanAirBase/
4. USFK OFF Limits Information https://www.usfk.mil/Resources/Off-Limits

MOVING TO THE WOLF PACK

SPONSORSHIP

If you are within 90 days of your PCS departure to Kunsan AB and have not received a sponsor, please contact your gaining unit to request your sponsor's contact information. A listing of CSS contact numbers is located on page 30.

For information regarding base and community policies, refer to the Community Standards, which are available on the Kunsan AB SharePoint. This information will be provided to members upon arrival, or earlier if requested. A few good starting points are as follows:

- National Anthems: Airmen will render proper customs and courtesies for BOTH the US and ROK flags and National Anthems. This includes saluting while in uniform and standing at attention with hand over heart when not in uniform.
- Morale Jerseys: frequently authorized for morale and off-duty activities; must be respectful in nature. Get with your sponsor if you would like to order one prior to your arrival.
- Off-Limits Establishments: https://www.kunsan.af.mil/News/Off-Limits.aspx
- Family member visits: Limited to <30 days within a 12-month period when residing in government unaccompanied housing. Family members are defined as spouse and children, or parents who are the sponsor's dependents.

12-MONTH DEPENDENT RESTRICTED TOUR

The Assistant Secretary of Defense for Manpower and Reserve Affairs approved a change on 25 July 2025 to shift from the current 12-month dependent-restricted tour to a system implemented by the USFK Commander offering a 24-month accompanied/12-month unaccompanied tour. Currently, there is no command sponsorship program available for Airmen assigned to Kunsan AB, meaning inbound Airmen should expect to initially receive a 12-month dependent-restricted tour. While dependents cannot be command sponsored at this time, Airmen may choose to bring their dependents to live off-base, acknowledging that this will require adjusted entitlements and benefits. For further details, please refer to the "Making an Informed Choice on Non-Command Sponsorship of Dependents" memorandum from 7 AF, Page XX. Looking ahead, we are working to develop or expand agreements with off-base housing, medical centers, schools, and day care centers. Concurrently, we will initiate and expand a command sponsorship program with a 24-month accompanied tour option as our ability to support dependents, either on or off-base, increases. The timeline for offering the 24-month accompanied tour length is to be determined.

WOLF PACK LODGE (WPL) RESERVATIONS

Inbound members or their sponsors may secure lodging reservations at WPL in advance using any of the following methods:

- Online: https://af.dodlodging.net/propertys/Kunsan-AB-Korea
- By Phone or Email: DSN: 782-1844 or Email: wplodge@outlook.com
- In Person: Visit the front desk at Building 314 (orders recommended but not required)

However, when making a reservation, provide the following details:

- Please have the member's name, unit, grade DoD ID #, GTC/personal card #, reservation dates & sponsor's information.

Key Pickup: Keys will be available for sponsors to pick up after 1700 on the newcomer's arrival date to allow the front desk staff to assign rooms, print out documents, and process room keys. ***Please have your sponsors communicate to the lodging staff they are "picking up a key" for*

their inbound member versus "checking a member in". To utilize the key pick-up system, the inbound member's Government Travel Charge Card (GTC) information must be given to Lodging prior to arrival. **Keys will not be issued to sponsors without a credit card on file**. If this information is not provided in advance, the sponsor will not be able to pick up the key, and the inbound member must report directly to the lodging front desk to check in upon arrival.

Important Notes:

- If rooms are unavailable, a Non-Availability (Non-A) letter will be issued to authorize off-base lodging.
- Pets are not permitted at the WPL.

PASSPORT REQUIREMENTS

Effective 1 October 2021, official travel must be conducted with a Special Issuance Passport (SIP). This requirement applies to command sponsored dependents and DoD civilian employees on government funded travel to Korea, Japan, and Germany. A No-Fee Regular Passport is a type of SIP and is what will apply to most dependents and civilians arriving to and departing from the Republic of Korea on official travel. As a temporary measure, a memorandum from a DoD Passport Agent stating that a SIP application was submitted prior to departure from the point of origin can be accepted along with a Regular Passport (Tourist). The memorandum must identify each applicant, date of submission, country of travel for PCS, TDY or TAD, and DoD VPAS ID.

Korea Electronic Travel Authorization: On December 11, 2024, the Republic of Korea Government extended the Korean Electronic Travel Authorization (K-ETA) exemption for U.S. citizens visiting Korea for 90 days or less for business or tourism until December 31, 2025. U.S. citizen visitors to the Republic of Korea still need a visa for all other purposes, including employment, teaching English, and stays longer than 90 days. Personnel requiring a K-ETA certificate must register and create an account at https://www.k-eta.go.kr/.

Exceptions:

- Those with an existing SOFA Stamp/A-3 Visa do not require a K-ETA.
- USFK service members are exempt.

ARRIVAL TO KOREA (INCHEON INTERNATIONAL ARRIVAL)

There are four main stages to getting through the airport:

1. The first stage is travelling from the international gate to the main terminal via the train shuttle.
2. The second stage is Korean Immigration. You will need the Customs Declaration and Arrival Card you filled out on the plane as well as your passport. Service members only need their orders (Form AF 899) and ID card ready.
3. The third stage is the customs area, but you will need to get your luggage first.
4. The fourth stage is going through the automatic doors to the main terminal to meet those there to greet you or to make your way over to the Military Reception Desk to arrange transportation. Personnel arriving at Incheon Airport are required to use contracted bus transportation provided by the Joint Personnel Processing Center. Contact the JPRC service desk located at:
    - Terminal 1: At the end of Terminal 1, make a right when departing the baggage claim or a left when entering the passenger terminal.
    - Terminal 2 Gate A: Take a right when exiting Gate, A, the JPRC desk is at the end.
    - Terminal 2 Gate B: Take a left when exiting Gate B, the JPRC desk is past the

elevators on the left.

NOTE: At Incheon International Airport, the USO maintains an information desk to assist passengers with transportation and other information. The USO desk is located near Gate 1, Door 14 (1st floor). DSN 723-8621, Hrs. of Operation: Daily 0600-2000, 365 Days a Year.

ARRIVAL TO KOREA VIA PATRIOT EXPRESS (OSAN AIR BASE)

Most personnel coming to Korea arrive via the rotator at Osan AB, also known as the Patriot Express. Getting from Osan to Kunsan is very easy. Have your passport, military orders, and customs declaration ready, and you should move quickly from the area where you pick up your baggage through immigration and customs. Once you process through customs, look for the Kunsan AB Wolf Pack Wheels bus service signs in the Osan passenger terminal. The bus departs Osan in conjunction with the Patriot Express arrival. Travel time is a little over two and 1/2 hours to Kunsan AB. If your flight into Osan is significantly delayed, you may need to check in to Osan AB lodging for the night. Signs in the Osan terminal will provide additional information. Take the next scheduled Wolf Pack Wheels to Kunsan. For more information please contact:

Departure Location		Mon & Wed	Tue & Thur	Friday	Sat & Sun
KUNSAN AB	Falcon CAC	1200	NO BUS	0800 & 1800	0800 & 1200
	WP Lodge	1215	NO BUS	0815 & 1815	0815 & 1215
OSAN AB	Turumi Lodge	-	NO BUS	1315 & 2115	1315 & 1715
	Mustang Community Center	-	NO BUS	1330 & 2130	1330 & 1730
	Pax Terminal	1800*	-	-	-
* Time may vary due to Patriot Express (Kunsan AB - Osan AB: 2.5-Hour Trip) $65 each way (Official) / $20 each way (Leisure) WPW outbound rotator passengers' drop off location will be Turumi Lodge & PAX Terminal					

DSN: 782-5213 or Commercial: 063-470-5213 Hours of Operation: Daily, 0600-2130.

AMC SeaTac Gateway
Comm: (253) 982-0555 DSN: 382-0555
seattle.gateway@us.af.mil

SeaTac Service Counter
(253) 982-3504 DSN: 382-3504
www.spacea.net/seattle-tacoma-iap-seatac

The Wolf Pack Wheels schedule is posted below.

PUBLIC TRANSPORTATION

To take the Public Bus from Incheon to Gunsan, purchase a ticket from the ticket booth or kiosk just outside of the airport at the specific location depending on your terminal. At terminal 1, the ticket kiosk is located near departure sliding door #12. At terminal 2, you will take the escalator/stairs to the lower level and follow the signs to trains & buses. You will be purchasing a ticket to Gunsan City bus station. You can pay in Won or with a credit card (if you only have USD cash on hand you can use the various airport money exchanges or an ATM). Find the platform you will be departing from and pay attention to scheduled departure times. Times and destinations will also be displayed in the front window of each bus. Show the driver your ticket to ensure you are getting on the correct bus. The trip will be a little over two and 1/2 hours long, with

a rest-stop halfway through. Rest stop vendors only take Won or credit cards; in case your credit card does not work, please bring extra Won**.**

DO NOT TAKE A TAXI! It can cost over $400 and is NOT REIMBURSABLE!

GETTING FROM GUNSAN BUS STATION TO KUNSAN AB

Once you arrive at Gunsan, you will need to take a taxi or have your sponsor pick you up from the Gunsan City Bus Terminal. There are taxis outside the bus terminal, but only the AAFES taxis can take you onto the base. They are easily identifiable with Kunsan Base Taxi on the side. If there are no AAFES taxis waiting outside, you can call 063-470-4318 to request one, or download the Exchange Taxi application on your phone using WiFi located inside the bus terminal. You can also find information on how to text a taxi via http://ftnholdings.com/main/texttaxi/view. Taxis dispatching from Kunsan AB will take approximately 15 minutes to arrive. You can opt to take a city taxi to the main gate and transfer to an AAFES taxi from the gate to base lodging. You will need won for the city taxi and the base taxi takes USD, Won or credit card. A trip from the bus station to base will cost about 15,000 - 20,000 Won, depending on traffic (completely reimbursable).

EMERGENCY IN TRANSIT

In the event of an emergency enroute, contact your sponsor or the military personnel office at the nearest military installation for help in notifying your gaining organization. If you do not know the extension number, you can contact your unit through the Kunsan Base Operator**:** Out of Country: 011-82-63-470-1110, In Country:063-470-1110, DSN: 315- 782-1110. The Command Post: Out of Country: 011-82-63-470-6000, In Country:063-470- 6000, DSN: 315-782-6000. If you cannot reach your unit, please contact the base Military Personnel Flight's (MPF) Customer Service Section at DSN 315-782-7220, Mon-Fri 0800-1600. The billeting office is designated as the 24-hr arrival point and may assist you in contacting your sponsor. If your luggage is lost, you will need to file a claim before leaving the airport. The airline will deliver it to the respective base. However, they will only deliver it to the gate. Members will have to ensure they have a contact phone number for the airline to arrange an approximate time to meet at the gate for the exchange.

VEHICLES

Effective 1 May 2025, Kunsan AB will implement a 6-month pilot program to extend driver license and vehicle registration privileges to all assigned E-6 service members, after 30 days time-on-station. E-6 service members, permanently assigned to Kunsan AB, may submit a POV registration and driver's license request for endorsement by their squadron commander (not a section commander) for approval by the first O-6 in their chain. Service members will not be authorized JTR entitlements or exceptions to ship any POV from Kunsan AB to their next duty location, even if in Korea. During the pilot program, E-6s who enroll will participate in surveys to help determine whether to extend/expand/suspend the pilot program. Members have the option to purchase a vehicle while in Kunsan AB or have your POV shipped. Your orders must state you are authorized to ship a vehicle. Once your vehicle arrives, you will license it with the local Korean Department of Motor Vehicles and register it in DBIDS to access Military installation with your vehicle. Vehicles are now shipped to the Vehicle Processing Center located on USAG-H for Areas North and 3. Only one POV per sponsor is authorized to be shipped at government expense.

Service members who opt to enroll must:

- Complete an 8 FSS M&FRC financial readiness course within 60 days
- Sign the 8 FW E-6 Vehicle Pilot Program Statement of Understanding (SOU) available at

E7 and above or Command Sponsored Service Members have the option to purchase a vehicle while in Kunsan AB or have your POV shipped. Your orders must state you are authorized to ship a vehicle. Once your vehicle arrives, you will license it with the local Korean Department of Motor Vehicles and register it in DBIDS to access Military installation with your vehicle. Vehicles are now shipped to the Vehicle Processing Center located on USAG-H for Areas North and 3. Only one POV per sponsor is authorized to be shipped at government expense.

The following requirements must be completed to be able to operate your vehicle on post and in the country of South Korea. Before your vehicle arrives on the ROK, you must obtain a Military Driver's License (Get with Your Sponsor for this INFO).

Step 1 – Receiving Your Vehicle

You must contact the VPC to arrange pick up of POVs. You must also visit the VPC to register your POV in Korea. Pick up your vehicle at Pyeongtaek VPC (Camp Humphreys).

- Arrive on-time to VPC appointment, complete the inspection and associated paperwork.
- Keep your shipping summary and inspection forms - you will need them to pick-up your vehicle at the overseas VPC.
- You can track your POV by visiting www.pcsmypov.com
- For POV pickup: visit www.pcsmypov.comand click the "pickup" tab where you will find information regarding the overseas VPC location.

Step 2 – Registration and Temp Plates

Pass and ID/Vehicle Registration Offices will issue a bar-coded DBIDS vehicle registration decal to all vehicles that are authorized access and operation on USFK installations, both SOFA and non-SOFA. Registrars will record the registration information in DBIDS and issue the appropriate vehicle registration decal. All DBIDS vehicle registration and personal information fields must be reviewed and updated whenever a vehicle is registered or reregistered.

Picking up and registering a shipped vehicle in Korea is easy. First gather the documents:

- Proof of Insurance in the Sponsor's name. The vehicle is always registered in the Sponsor's name no matter whose name is listed as the owner in the US. Auto insurance must be from the ROK (such as AIG or LIG) or USAA.
- Valid USFK SOFA driver's license, Contractors are not required to have a USFK driver's license as they must have a driver's license issued by the host nation.
- Import or customs shipping documents (normally provided by email from the VPC)
- Valid DOD ID/CAC
- Military Orders, Letter of Employment (DOD Civilians) or Letter of accreditation and current 700-19 for contractors
- Get a ROK Temporary Plate and USFK application for Registration of USFK POV at the Korean DMV located in the One Stop Building. Cost is 20000 Won.
- Obtain a USFK vehicle safety inspection at the USAG Humphreys Auto Skills Center or the base gas station if your vehicle is more than 2 years old.
- Return to the Korean DMV window with your safety inspection and other documents needed above to receive your permanent plates. Cost is 16,000 WON.
- Go to the Vehicle Registration Window to finalize your vehicle registration. You must have your vehicle with you, as they place the permanent decal on your windshield that allows your vehicle to enter any installation on the Peninsula.

Step 3 – Registering Your Vehicle in Gunsan

Once you arrive with your vehicle back at Kunsan AB you need to register your vehicle with true plates for Gunsan (Your Actual Plates for the Vehicle). To register the vehicle, you need to go to the Gunsan DMV. The cost will be a total of 28,000 - 45,000 Won depending on circumstance. Documentation you will need:

- Uni-Pass Korean Customs Import Document from Pass and ID Vehicle Inpection
- Application for New Vehicle Registration (Receive from Security Forces Office @ Kunsan AB)
- Temporary Operating Permit from Pass and ID
- Copy of Orders or Verification of Employment for Civilians
- Current Insurance Card
- CAC Card (They will Copy ID)
- Military POV Driver's License from Security Forces Office

For questions about the receiving/registration process, please call Pass and Registration at DSN: 315-782-5678/4744.

PET TRAVEL

Kunsan AB does not have base housing nor Veterinary services, and pets are not authorized in the dormitories. Contact your unit's Command Support Staff for more information. When traveling with pets, the overall health of the animal is very important. Your stress, as well as your pets, will be increased not only due to the long flight but also because of the many procedures involved ensure all the requirements are met prior to arrival.

The travel restrictions/limits and special procedures regarding the size/weight of an animal will vary with the different airlines. However, pets must travel in an approved pet carrier to be authorized transport. Additionally, there are vaccination/shot requirements, check with your local vet prior to departing. The procedures usually involve any state required documents of vaccinations and your local vet can also give you pointers on how to make the transition smoother for your pet. The cost should be included in your Traffic Management Office (TMO) amounts, but again you will need to verify the authorization through your local transportation management office.

Overseas travel can be traumatic for pets so you should also speak to your vet to discuss additional considerations and documents necessary to make their relocation smoother.

Presently there are no specific quarantine laws/regulations, on and off the installation. However, United States Forces Korea (USFK) requires all pets to be chipped at the owner's expense. Osan AB has a vet office that can treat and chip a pet at reasonable costs. Pet chipping can only be performed on dogs and cats so other animals will have difficulty in receiving the mandatory USFK procedure.

Effective 23 July 2021 in accordance with **DoDI 4515.13, Air Transportation Eligibility**, defines emotional service animals as 'pets'. This change limits 'each family to two (2) pets, regardless of ESA status. Pets are dogs and cats only. Animals, such as horses, fish, birds, and rodents, ferrets, spiders, and other reptiles are excluded as pets under this authority because of their size, exotic nature, shipping restrictions, host nation restrictions, and special handling difficulties which pose unavoidable safety or public health concerns.

Service Animals will require a Statement of Assurance and must be provided to the AMC Passenger Terminal no later than 48 hours prior to aircraft departure.

NOTE: The Wolf Pack Lodge does not accept pets. Contact your sponsor for available billeting that allows animals.

MAIL / POST OFFICE BOX

Newcomers may request a mailbox 90 days prior to their Report No Later Than Date (RNLTD) by sending a copy of your PCS Orders to your sponsor. The sponsor will then inform you of your address. The combination to your mailbox will be given to you upon your arrival.
Due to limited storage space, we ask that you mail any large parcels you have no sooner than 45 days prior to your RNLTD. To avoid delays in mail services, please notify your family, friends, publishers, creditors, and businesses of your change of address as early as possible.
If you want to forward your mail before you' re assigned a post box, please use the below address:

NAME
PSC 2 Box 5000 APO, AP 96264

HELPFUL INFORMATION

KOREAN WON (Currency)

Korea's currency is the won. Paper money comes in denominations of 1,000; 5,000; 10,000; and 50,000 won bills. Coins come in 1, 5, 10, 100, and 500 won (1 and 5 won coins are not widely circulated).

Banks usually offer the best exchange rates to travelers. Banking hours can vary, but most have business hours from 09:00 to 16:00. ATMs typically operate until 23:00, but many are open 24 hours a day. ATMs can also be found at convenience stores, but often charge higher transaction fees. ATMs that accept international cards are common and are marked with a "Global" sign or the logo of the international banks they accept cards from. Most ATMs offer foreign language services, including English, Chinese, and Japanese.

TRANSLATION APPS

There are multiple English translation applications, but it is recommended to download one prior to traveling to Kunsan AB. This will help you communicate with Korean Nationals who do not speak English.

ALIEN REGISTRATION CARD (ARC)

The Alien Registration Card (ARC) is an essential tool for foreign residents in South Korea, significantly enhancing integration and daily convenience. Cardholders benefit from faster processing at the airport, and crucially, gain access to a Korean bank account. This enables

seamless online purchasing of bus and train tickets, convenient payment of traffic tickets and toll roads, and full participation in Korea's vast online shopping ecosystem.

Acquiring the ARC is financially accessible, with no application fee; the only cost is for the mandatory 2" by 2" photograph, which can be obtained for $12 through FSS marketing, with potential services from 8 FW/PA. To apply, individuals must visit the Jeonju Immigration Office, Gunsan Branch, located a short taxi ride from Lotte Mart near Lucky Market. The office operates Monday to Friday, 0900-1800 (with lunch 1200-1300), and accepts walk-in applications without appointments. Applicants should bring all required documents from the official flier, note that processing takes approximately one month. For further information and detailed guidance on the application process, please contact the Kunsan AB MFRC at Bldg 755 Rm 128 or DSN 782-5644..

PACKING TIPS

There is no standard list of what you should bring with you to Kunsan AB, but here are some basic tips to aid in your PCS transition. Please be aware that your unaccompanied baggage could take up to eight weeks to arrive, so it is best to plan ahead.

RECOMMENDED MAILING ITEMS PRIOR TO ARRIVAL

- **Bedding** – Sheets, blankets, pillows. The BX does carry a limited selection of these items. Ask your sponsor for specific details and measurements of your assigned bedding.
- **Mattress Pad** - You can order one on- line and have it waiting in the Post Office when you arrive or have it shipped in your household goods.
- **Clothing**
    - **Uniforms**: Pack at least one set of Blues, OCPs and PT Gear in your luggage. Also, consider packing appropriate seasonal gear (ex: cold weather gear for winter/rain gear for spring).
    - **Civilian Clothes**: Pack what you think you may need for two to three weeks. If you have a particular brand or style that you prefer, ask your sponsor what is typically available at AAFES. Also, be aware that women' s clothing is very limited at AAFES.
    - **Shoes**: the AAFES selection at Kunsan AB is limited. If you have a particular brand preference, you may consider shipping an extra pair, or packing a few pairs in your luggage.
- **Laptop Computer** - You can get internet access set- up in your room for a monthly fee. Wi Fi is also available at most recreational establishments across the base.

NOTE: Keep in mind your ability to maneuver your luggage from place to place during your travel. Talk to your sponsor and think about mailing some items ahead to limit the amount you will need to carry.
Also, please speak with your TMO office prior to leaving for baggage limits.

RECOMMEND SHIPPING IN UNACCOMPANIED BAGGAGE

- At Kunsan Air Base, unaccompanied personnel (single Airmen) are authorized to ship either 500 pounds of Unaccompanied Baggage (UB) or 10% of their Joint Federal Travel Regulations (JFTR) weight allowance for Household Goods (HHG), but not both.
    - You can check your weight allowances: (https://dps.move.mil/cust/standard/user/home.xhtml) and estimate the weight of your HHG before you start to set up your move. Any overages on your approved weight will be your financial responsibility, so make sure to stay within your

authorized weight allowance.

- **HHG Delivery**: You will need to coordinate the delivery of your HHG or UB upon arrival in Korea.
    - **Kunsan Traffic Management Office (TMO)**
        - 8th Logistics Readiness Squadron Traffic Management Flight
        - Inbound & Outbound Personal Property Bldg. 814
        - Email: 8LRS.LGRD.PersonalProperty@us.af.mil
        - DSN 315-782-4741
        - Hours of Operation:
          Mon-Fri: 0800-1600
          Sat & Sun**:** Closed
- **Weight Restrictions:** If you are coming to Korea with weight restrictions, you will also leave Korea with the same restrictions.
- Shipping of any weapon is prohibited.
- **Items to consider shipping:**
    - **Cooking Items** – You will want the basics to be able to use the kitchen in your quarters. Many rooms already have cooking utensils, but if you have a special tool you prefer, plan to ship it with your household goods. Check with your sponsor and ask them what has been left for you. The ovens are electric, and most are kitchenette size – smaller than stateside ovens, but still big enough for a basic cookie sheet or 9 x 13-inch pan. All quads/rooms are pre-furnished with microwaves.
    - **Television, DVD player and Gaming System** – Electronics, to include gaming systems and televisions, are available for sale from AAFES. Cable TV is provided in your room, offering American Forces Network (AFN). NOTE: If you're a movie watcher or TV series enthusiast, you may want to bring your ROKU, Apple TV or Amazon Fire TV stick. Additionally, a VPN service may be helpful for your TV and internet use, as you may find some websites and streaming services may not be available.
    - **Room Décor/Storage** – Bring items to personalize your room if you desire, such as: wall clock, pictures, posters, small area rugs, tapestries, etc. Keep them light because you can't put nails in the walls. Command strips and hooks work well. You may also consider bringing extra storage bin(s) for your closet/cabinet for clothing accessories.
    - **Sports equipment** - There are lots of intramural sports here, so bring your own gear. Such as golf clubs, softball gear, soccer gear, bowling ball, etc. You can also checkout tennis, racquetball, wall climbing and weightlifting items free of charge at the Fitness Center. You can rent other gear from Outdoor Recreation, such as skis, snowboards, etc.
    - **Alternate Modes of Transportation** – E-5s & below aren't authorized to register POVs, but bikes, skateboards and scooters are good alternatives. Be sure to ship/purchase a helmet, reflective belt, and lights for the front and rear of your bicycle if you plan on using these modes of transportation. Scooters and bicycles will need to be registered with Pass and ID upon arrival.

WHAT NOT TO BRING!

- Don't bring ALL your belongings. Don't bring furniture. There's no need because the dorms are fully furnished. You shouldn't need small appliances or cleaning supplies (ex: microwaves/vacuums) as these are provided for you in the dorms.

- Don't bring your entire closet of clothes, as the closets are relatively small. For individuals that are planning to bring quite a bit, you may want to consider shipping some containers that fit under your bed, or additional Tupperware drawers to put into your closet. Please talk to your sponsor about the amount of space that you will have.

MOVING MADE EASY-HELPFUL WEBSITES

- Military Homefront http://www.militaryinstallations.dod.mil/pls/psgprod/f?p=MI:ENTRY Select Plan My Move
- Military One Source: www.militaryonesource.com or call toll free 1-800-342-9647
- Pay Entitlements: www.airforce.com/pay-and-benefits
- Shipping Personally Owned Vehicle (POV): http://www.pcsmypov.com
- Shipping Household Goods (Defense Personal Property System DPS: DPS - Prod
- (move.mil) or call Commercial: 210-652-3357; DSN: 487-3357

ARRIVAL AT KUNSAN AB

Upon arrival, all newly assigned personnel must report to their unit's Command Support Section (CSS) to receive in processing checklists. Personnel will be scheduled to attend mandatory briefings, to include the Korean Readiness Orientation.

FINANCE BENEFITS/ENTITLEMENTS

BAS (Basic Allowance for Subsistence)

- All E- 1 to E- 5 will be on Meal Card Status while assigned to Kunsan AB All E- 6 and above will receive Basic Allowance for Subsistence (BAS)

EXCEPTIONS: Certain Service Members E- 1 to E- 5 may be placed on BAS status due to their specific work assignments. Please speak to your leadership for more detailed information about your situation.

COLA (Cost of Living Allowance)

- COLA (Cost of Living Allowance) is based on rank and years of service. Dorm residents will receive partial COLA.
- If you receive no meal deductions, then you will receive full rate COLA: https://www.defensetravel.dod.mil/site/colaCalc.cfm

DLA (Dislocation Allowance)

- If you have dependents that you relocate "at government expense" (i.e. follow On Location, Designated Location), you are entitled to receive Dislocation Allowance (DLA). Otherwise, you will NOT receive DLA for this PCS as Government Quarters are assigned to all inbound personnel.

FSA (Family Separation Allowance)

- If you have dependents, you will receive Family Separation Allowance FSA- R (restricted). If you are mil- to- mil, only one of you may receive FSA- R (you are not entitled FSA if your spouse is stationed at Kunsan AB. If you are paying child support, you DO NOT receive FSA Amount is $250 per month prorated.

TLA (Temporary Lodging Allowance)

- TLA is available upon arrival at Kunsan until member is notified of unaccompanied housing assignment. TLA will NOT exceed 60 days for inbound and 10 days for

outbound.

- After the Airmen Dorm Leaders (ADLs) issue your dormitory assignment notification, you will be authorized a maximum of two additional duty days of TLA to facilitate your move into the dormitory. NOTE: The day the dormitory assignment notification is issued is the first duty day. No extensions or exceptions to this timeframe are authorized.
- To initiate TLA reimbursement, please hand carry your Kunsan PCS orders and WPL receipt to the Housing Office in Building 705 on the first floor, AFTER receiving your dormitory assignment from ADLs.
- You can also find further TLA guidance on: https://usaf.dps.mil/sites/kunsan/8MSG/8CES/WolfPackDormitories/SitePages/Temporary-Lodging-Allowance.aspx#

HDP (Hardship Duty Pay)

- Everyone at Kunsan AB receives Hardship Duty Pay $50 a month and is prorated.

Finance Customer Service Hours
Hrs. 0800-1700 (Mon-Thurs) 0800-1600 (Fri)
Location: Bldg. 568
E-Mail: 8CPTScustomerservice@US.AF.MIL

8TH MEDICAL GROUP

All members who are inbound to Kunsan must ensure all medical requirements are cleared prior to PCS. Upon Arrival to Kunsan you MUST in-process through these sections at the Medical Group.

PUBLIC HEALTH

All members process through Public Health for Individual Medical Readiness (IMR) requirements, Occupational Health Exams, and Respiratory Protection. Members in occupational shops must in-process through Public Health to ensure members are in the correct shops and have accomplished all require occupational exam requirements.

All members deploying or traveling for a TDY OCONUS need to process through Public Health to accomplish all medical deployment requirements, even is the TDY/Deployments are under 30 days. Members traveling for leisure should come to Public Health for a medical threat brief and any requirements for medicine and/or vaccines.

Contact Information:
Commercial: 011-82-63-470-4510
DSN: 315-782-4510
E-mail: usaf.kunsan.8-mdg.mbx.8-omrs-sgxm-public-health@health.mil

BIOENVIRONMENTAL ENGINEERING

Shaving Waiver Respirator Fit Test Requirement. Please use the QR code or call to determine if you need to schedule a fit test with Bioenvironmental Engineering. Read instructions carefully at the end of the survey.

Bioenvironmental Engineering Contact Information:
Mon-Fri: 0800-1700
DSN: 315-782-6541

DENTAL CLINIC

If Kunsan AB is your FIRST assignment, you need to in-process with the dental clinic. Please note if you are in Dental Class 3 or Class 4 you will not be able to PCS, TDY or Deploy.

Dental Clinic Capabilities:

- Annual/PCS/Separation/Deployment Exams & Cleaning General Dentistry
- Endodontics
- Prosthodontics
- Oral Surgery

Contact Information:

Commercial: 315-782-4847
Emergency: 010-8500-6839

FLIGHT MEDICINE

As soon as you have your follow-on PCS orders or assignment RIP, go to your IMR found on the AF Portal and select the **Medical Clearance tab** in the top right corner. SUBMIT AS EARLY AS POSSIBLE!

The medical clearance process is not meant to be stressful. A medical clearance request ensures the gaining base has the appropriate facilities to accommodate any diagnoses you may carry. Being proactive and submitting documents and requests early is the best way to ensure timely completion of your Medical Clearance. If you have questions regarding the Medical Clearance process, READ THE BLURB on the medical clearance screen FIRST before calling/emailing into clinic.

Please keep in mind that failure to notify the BOMC clinic of any change in health status, in a timely manner, can and will delay your PCS.*

Flight Medicine Contact Information: usaf.kunsan.8-mdg.mbx.8-mdg-sgoz-medicalstandards@health.mil

TRICARE

Newcomers must ensure that they are properly enrolled in TRICARE for Kunsan and are assigned to a Kunsan PCM before attending the Korean Readiness Orientation (KRO). This can be done by visiting the TRICARE office at the Medical Group, completing an enrollment form, and submitting a copy of orders. Enrollment forms and orders may also be given to the TRICARE representative on the first day of the Korea Readiness Orientation (KRO). Alternately, members may enroll by calling the Beneficiary Support Center at 080-429-0880 (Korea toll free), +1-877-678-1208, or +65-6339-2676. A self-enrollment option using Beneficiary Web Enrollment in milConnect is also available.

Members are also encouraged to visit Outpatient Records at the Medical Group to update their contact information in the MHS Genesis Patient Portal.

TRICARE Contact Information:

Building 405 Room 1207
DSN: 315-782-7385 Commercial: 063-470-7385

EXCEPTIONAL FAMILY MEMBER PROGRAM (EFMP)

We understand the EFMP relocation process can be long and difficult, in order to process the clearance quickly and with a minimum of friction, we recommend the following:

MILESTONE 1: DO THIS NOW

- Ensure your family is enrolled in TRICARE correctly, they should only be in PRIME if they are being seen at an MTF and they must be in an overseas version if they are not CONUS.
- Collect any records from civilian providers that your family has seen. If your family is not on TRICARE PRIME civilian providers are unlikely to send any medical records to the MTF and they will not be available for review when it comes time for your family's overseas clearance. These records will be requested by your gaining MTF before your clearance can be processed, you'll save time if you collect them now and provide them to either the 8 MDG records room or the records room of the MTF nearest your family. As part of the review process, any bills sent to TRICARE for your family's medical visits will be reviewed. If the reviewers find a bill without a record, they will pause your clearance process to request that record.
- Ensure any specialty care your family is receiving has been properly documented. If any of your family members has been seen by specialists, the gaining MTF will need to know
- if that specialty care is still required or if it has been completed, this must be documented in their medical record.

MILESTONE 2: 8 MONTHS FROM RNLTD

- Your relocation clearance screener becomes available in myVector. Accomplish this as soon as you are able, answer honestly and completely then provide any documents requested.
- This is the stage where your family members may be asked to complete physical & dental exams and provide documentation for specialty needs and services. Alert your family members of these requirements as soon as possible to ensure they have adequate time to complete them and provide you with the documentation.

MILESTONE 3: 6 MONTHS FROM RNLTD

- If you have submitted all your documentation but have not heard back from the EFMP staff, reach out to our org box usaf.kunsan.8-mdg.mbx.efmpm@health.mil to verify that they are tracking your clearance packet and are not missing any information.
- It is not uncommon for the EFMP office to have requests for additional records at this point. Be alert to these requests, if you're unable to regularly view your government email, provide the EFMP office with a more reliable method to contact you.

MILESTONE 4: 4 MONTHS FROM RNLTD

We understand the EFMP relocation process can be long and difficult, to process the clearance quickly and with a minimum of friction, we recommend the following:

- If your case has not yet proceeded through the clearance process, you should be in regular contact with the local EFMP office, to include face-to-face visits as appropriate. The EFMP office is located in building 405, room 1170 and is open for walk-in appointments most duty days after 1300, or by DSN 315-782-7066.
- Clarify with the EFMP staff exactly what they're looking for in order to push your case forward.
- Ensure you maintain contact with the local EFMP staff and alert them if you receive any

communication regarding your clearance status from either the gaining MTF or myVector. For more information about EFMP, please visit the AFMS website: https://www.airforcemedicine.af.mil/EFMP/

HOUSING OFFICE

Inbound members are required to inform their sponsor to arrange lodging at Kunsan Wolf Pack Lodging (WPL). Upon arrival, WPL staff will inform the housing office of your arrival. It is important to provide WPL staff the necessary information to facilitate this process. To expedite TLA reimbursement, AFTER receiving your dormitory assignment from ADLs, hand carry your Kunsan PCS orders and WPL receipt to the Housing Office in Building 705 on the first floor. If personal submission is not feasible, you may alternatively send your documents (PCS Orders) and DoD Identification number to our organizational email address. Additionally, Housing will try to accommodate Mil-to-Mil personnel by assigning adjacent rooms or rooms in the same 1+1 or quad configuration. Please notify the housing office via phone or email once both members are present in Kunsan AB.

Housing Office Information Location:
Building 705, First Floor Office DSN: 782-7108
Duty Hours: Monday - Friday 0900-1700

After Hour Emergency:
1700-0900: Calling from Korean Cell: 063-470-5313 DSN: 782-5313

CIVILIAN HOUSING

Housing overseas will generally fall in one of three categories: On-base Housing, Government Leased Housing and Private Rental Homes. All military are eligible to receive assistance from the Housing Services Office however and DoD Civilians may have to live off base according to their contract. Please contact the Housing Office for more details on availability, waiting list information and other helpful resources.

Housing Management Office:
DSN: 782-7108 // Korean Cell: 063-470-7108 Wolf Pack Lodging: 011-82-63-470-1844

OFF-BASE HOUSING

The 8th Mission Support Group Commander (8 MSG/CC) can authorize, with delegation to the 8th Civil Engineer Squadron Commander (8 CES/CC), for Priority 2 E-7 through O-6 residents to reside in off base housing, The baseline expectation is for unaccompanied members at Kunsan to reside in on-base Unaccompanied Housing; however, on a limited basis, eligible members may be approved to reside off base if the additional criteria are met:

- 95% occupancy is reached for each rank category or projected unaccompanied
- housing construction will reduce housing capacity to 95% in more than 180 days.
- Members are not designated as Key and Essential
- Member has a vehicle registered with ROK and 8 SFS.
- Written unit/squadron commander approval to permit member to reside off-base.
- Units will be limited to 50% of eligible members to reside off-base.

Please contact the housing office for assistance with completing and routing the" Request to Reside Off-Base" memo. Sample memo attached.

THE DORMITORIES

CGOs/SNCOs live in dorms similar to small one-bedroom or studio apartments. These rooms have a small kitchen, living area, bedroom, and private bath. Most E1-E6 members live in “quad” style dorms; NOTE: There are no dorms specifically for NCOs. These dorms have a shared living area with basic furniture, and a kitchen connected to 4 bedrooms with private baths. The personal space you will have is comparable to what you would have in a medium-sized bedroom or a college dormitory room. Most dormitories are equipped with a refrigerator, microwave, and stove/oven. All dormitories are set-up with laundry rooms. The size and availability will depend on what dorm you live in. There is also a base coin laundry located in building 1104, available for bulk items.

The next few pages provide photos of what your dorm room may look like. All Rooms have Basic AFN Cable Service (You must provide the TV) and Wi-Fi is available for purchase.

FGO (LT COL/MAJ) - 1 BEDROOM APT

FGO/CGO (MAJ/CAPT/LT) - EFFICIENCY APT

SNCO DORMS- SMALL 1 BEDROOM APT

NCO & AMN DORMS
SUITEMATE STYLE, 1+1, W/ SHARED KITCHEN

NCO & AMN DORMS
QUAD DESIGN W/ SHARED KITCHEN

KUNSAN AIR BASE ACTIVITIES & RESOURCES

BASE EXCHANGE:

Kunsan Air Base' s main shopping area is small, but you can order any items they don' t have in stock in the store. Women' s clothing is very limited.
https://www.shopmyexchange.com/exchange-

BASE COMMISSARY:

The commissary is relatively small; however, you can find most of what you' re looking for, including most basic foods you get in the CONUS. The produce section is smaller than in a CONUS Commissary and will vary by season. The commissary carries some Korean brands that are popular with Americans. You can also find unique drinks and foods that you won't find anywhere else.

LG U- PLUS:

This is where you activate your internet service. They also have a kiosk located in the BX; the fee is approximately $70.00 per month. You can also obtain various telephone services to include a room phone or a cellphone.

THE CHAPEL

On base services include Catholic, Gospel, Contemporary, Latter-Day Saints, Church of Christ, Jewish, and Earth Based Groups. The Chapel also provides information for Buddhist, Islamic, and Orthodox faiths, as well as hosts other activities and bible studies. For service schedules, visit https://www.kunsan.af.mil/Units/Chapel/

MILITARY AND FAMILY READINESS CENTER (M& FRC)

A One Stop Shop which can answer all your questions about things to do, places to go and ways to get around South Korea. The center offers free soft skills and cultural classes, such as cooking and Korean Language, to assist in your communication efforts with the local populace.
The M&FRC offers the following Cultural Classes: Basic Korean Language Class, Korean Traditional Craft Class, Survival Korean Language Class, and a quarterly Korean Cooking Class.

Contact Information:
Hrs. of Operation: Mon/Tues/ Thurs, Fri (0800 -1700); Wed (0900 –1700) Closed on weekends, federal holidays and down days.
DSN: 782 -5644 or Commercial: 011 -82-63-470-5644
Email: 8fss.mfrc.officialcoord@us.af.mil

AMERICAN RED CROSS SERVICE TO THE ARMED FORCES (SAF)

American Red Cross
Kunsan Air Base

The mission of the American Red Cross is to prevent and alleviate human suffering in the face of emergencies. American Red Cross support services to military members, their families, veterans, and DoD civilians include facilitating emergency communications through our Hero Care Network; supporting base exercises; and offering First Aid/CPR/AED courses and disaster preparedness education.

Kunsan Air Base American Red Cross Station
Building 755, Room 217
DSN: 315 782 4601 | Commercial: 010 4340 4015 | kunsan@redcross.org
OPC 2, Box 2113, APO AP 96264
Facebook: **American Red Cross Service to the Armed Forces at Kunsan AB, South Korea,**
https://www.facebook.com/profile.php?id=61573749445090
Hours of Operation: M-F, 0800-1700

American Red Cross Hero Care

Hours of Operation: 24/7/365

Useful Travel Expressions

At Incheon International Airport

Can you show me where the USO counter is? (Note: The USO Counter is at Gate 1.)
유에스오 카운터가 어디인지 알려 주시겠습니까? (유에스오카운터는 1번 게이트 입니다.)

Can you show me where the City Bus is? (Note: the City Bus departs Outside at Gate 9C.)
시외버스 타는 곳 좀 알려 주시겠습니까? (버스는 바깥쪽 9번 게이트에서 출발합니다.)

Can you show me where I can do a currency exchange?
어디에서 환전(미국달러를 한국 돈 으로) 할수 있는지 알려 주시겠습니까?

Airport Bus Terminal

Can you show me where to purchase a ticket for Gunsan city?
(Note: the City Bus departs Outside at Gate 9C.)
전북 군산시 가는 버스표를 어디서 사는지 알려 주시겠습니까?
(버스는 건물밖 9번 게이트 C 에서 출발합니다.)

I'd like to purchase a ticket for Gunsan city.
전북 군산시 가는 표 한장 주세요.

Can you show me where to wait for the bus to Gunsan city?
전북 군산시 가는 버스를 어디에서 기다려야 하나요?

Can you tell me when I arrive at Gunsan city bus terminal? (for the bus driver)
기사님, 제가 군산버스터미널에 도착하면 알려주시겠습니까?

Gunsan city Taxi

Can you take me to Kunsan Air Base?
군산 미공군부대(비행장) 으로 가 주시겠습니까?

Getting Around Gunsan in a Taxi

AAFES has a contract with FTNH Co., Ltd to provide taxi service in the Korean Peninsula. They have a partnership with Seven (7) Taxi companies for a regular taxi dispatching service at Camp Casey, Camp Hovey, Camp Red Cloud, Camp Stanley, Camp Jackson, Yongsan, AB K-16, Camp Humphreys, Osan AB, and Kunsan AB. They also have their own Van taxis for a dispatching service for group passengers or customers with an abundance of luggage. Utilizing the taxi service is a great way to get around and discover Gunsan City.

Useful Korean terms to show the Taxi Driver

Express Bus Terminal for Seoul
서울가는 고속 버스 터미널로 가주세 요.

Bus Terminal (Intercity)
시외 버스 터미널로 가주세요.

E Mart?
이마트로 가주세요.

Eunpa Park?
은파 유원지로 가주세요.

Ferry Terminal?
도선장 여객 터미널로 가주세요.

Gunsan Airport?
군산 공항으로 가주세요.

Lotte Cinema Movie Theater?
롯데시네마 극장으로 가주세요.

Lotte Mart
롯데 마트로 가주세요.

Train Station?
기차역으로 가주세요.

Valentines Pizza?
발렌타인 피자로 가주세요.

Wolmyeong Park?
월명공원으로 가주세요.

Yondeong Street?
영동거리로 가주세요.

Gunsan Wolmyeong Stadium?
군산 월명 체육관으로 가주세요.

Kunsan Air Base?
군산 미공군 부대(비행장)으로 가주세요.

UNIT REFERENCE NUMBERS

Websites and Email: Visit www.Kunsan.af.mil

Dialing Instructions:
US mobile phone to Base: 011+82+63+470 XXXX
Korean mobile phone to Base: 063 470 XXXX

8 FW	**CSS Phone**
8 CPTS/WSA Money	782 4113
8 FW Mission Support Group (Falcon)	782-5111
8 FSS – Herc	782 7219
8 CES – Devil	782 6328
8 CS – Tron	782 5777
8 LRS – Wraith	782 4304
8 SFS – Sheriff	782 1131
8 OG Viper	782-8675
8 OSS – Wizard	782 7360
80 FS – Juvat	782 4211
35 FS – Panton	782 5349
8 MXG – Phoenix	782-7171
35 FGS – Panther	782 0035
80 FGS – Hunter	782 9931
8 MXS – Dragon	782 5930
8 MDG – Hawk	782-4563
8 HCOS – Mash	782 4046
8 OMRS – Bones	782 4046
Tenant Units	
AFOSI Det 613 – Shadow	782-4500

QUICK REFERENCE NUMBERS

Kunsan AB Operator	(DSN) 315-782-1110 (Comm) 063-470-1110 (From CONUS) 011-82-63-470-1110
AAFES Taxi	(DSN) 315-782-4318 (Comm) 063-470-4318
AMC Terminal Kunsan	(DSN) 315-782-4666 (Comm) 011-82-63-470-4666
Casualty Assistance	010-9855-5456 (Comm) +82 10-9855-5456
Chapel	(DSN) 315-782-4673 (Comm) 063-470-4673
Command Post	(DSN) 315-782-6000 (Comm) 063-470-6000 (From CONUS) 011-82-63-470-6000
CPTS/Finance	(DSN) 315-782-6323 (Comm) 063-470-6323
Dental Clinic	(DSN) 315-782-4847 (Comm) 063-470-6323
Education Office	(DSN) 315-782- 5148/5307 (Comm) 063- 470-5148/5307
Emergency Services (911)	(DSN/On Base) 911 (Comm Cell) 063-470-0911 (Off Base) 119
Flight Medicine	(DSN) 315-782-4451 (Comm) 063-470-4451
Housing Office	(DSN) 315-782-7079 (Comm) 063-470-7079
Law Enforcement Desk	(DSN) 315-782-4944 (Comm) 063-470-4944
Legal Office	(DSN) 315-782-4283 (Comm) 063-470-4283
LRS/IPE	(DSN) 315-782-6461 (Comm) 063-470-6461
Medical Appointment Line	(DSN) 315-782-2273 (Comm) 063-470-2273
Military & Family Readiness Center	(DSN) 315-782-5644 (Comm) 063-470-5644
Military Personnel Flight	(DSN) 315-782-7220 (Comm) 063-470-7220
Pass & Registration	(DSN) 315-782- 5678/4744 (Comm) 063- 470-5678/4744
Red Cross	(DSN) 315-782-4601 (Comm) 063-470-4601

	(DSN) 315-782-7272 [24/7 Helpline] (Comm) 063-470-7272 [24/7 Helpline] (On-Call Cell)

SARC/SAPR	010-8520-0443 (DSN) 315-782-7252 [Office]
TRICARE Office	(DSN) 315-782-7385 (Comm) 063-470-7385
Wolf Pack Lodge	(DSN) 315-782-184 (Comm) 063-470-1844 (From CONUS) 011-82-63-470-1844
Osan AB Operator	(DSN) 315-784-1110 (Comm) 031-661-1110 (From CONUS) 011-82-31-661-1110
Osan AB Lodging (Turumi Lodge)	(DSN) 315-784-1844 (Comm) 031-661-1110
AMC Terminal/Patriot Express	(DSN) 315-784-6883 (Comm) 031-784-6883
Incheon Airport USO	(DSN) 315-723-8621 (From CONUS) 011-82-2-7913-8621

KUNSAN COMMAND SPONSORSHIP (CSP)

2-YEAR ACCOMPANIED TOUR

Mission Ready • Family Strong

What's New

- USFK approved CSP at Kunsan starting now!
- Filling 20 CSP billets by Summer ‘26 PCS Cycle
- ***Spread the word & talk to your replacements about CSP!***

Why Consider CSP

- ***Accompanied tour***: 24 months (vs. 12-month unaccompanied).
- Greater stability for families and reduced disruption.
- Experience Korea together with your dependents.

Know Before You Apply

Housing
Off-base apartments
(no on-base family housing)

Childcare
No on-base U.S. CDC.
Limited ROKAF & off-base options.

Education
No on-base schools or special services.
Funds available for non-DoW options.

Medical
Off-base; TRICARE Overseas Select.

READY TO APPLY? Contact 8 FSS / MPF

Email: 8fss.mps@us.af.mil | DSN: 315-782-8377

Note: CSP is limited and subject to installation approval & support capacity (housing, education, medical).

Learn more about the Local Area, Gunsan City!

Kunsan Air Base Command Sponsorship Program
Quick Reference Sheet

Current as of 18 Jan 2026

Bottom Line Up Front: Kunsan Air Base is executing a phased, mission-prioritized shift toward Korea tour normalization by establishing an initial Command Sponsorship Program (CSP) capacity in FY26.

Strategic Context: USFK "3-2-1" Tour Normalization

USFK's Korea "3-2-1" model standardizes tours to improve operational continuity and quality of life:

- **36 months** accompanied tours (with dependents)
- **24 months** unaccompanied tours
- **12 months** only as an exception when an accompanied tour is requested but cannot be supported due to constraints (e.g., housing/mission/support capacity)

Kunsan is implementing a "2-1" model, as infrastructure allows, to enable 3-2-1 in the future:

- **24 months** accompanied tours with approved CSP
- **12 months** unaccompanied tours and those with dependents who don't apply or aren't approved for CSP

What Kunsan Has Already Done (Key Decisions & Authorities)

- **USFK approval to initiate CSP at Kunsan:** Unlike the 3-2-1 Model, Kunsan will adopt 2-year accompanied tours.
- **Initial CSP capacity: 20 CSP billets** approved by USFK/J1 starting in 2026.
- **Program management:** 8 FSS/MPF manages CSP billets in coordination with the 7 AF CSP Management Authority.

How Kunsan Is Implementing Command Sponsorship (Phased, Mission-Prioritized)

1) Start small, scale deliberately:

- CSP billets deliberately match & will change commensurate with dependent support capacity and mission requirements

2) Prioritize mission-critical leadership and continuity:

- The 8 FW/CC approved a **Command Sponsored Prioritization List (CSPL)** comprised of 44 officer and senior enlisted positions, essential to mission execution and U.S. presence. These billets have fill-first priority. Members not filling a CSPL position need to be approved by the gaining Sq/CC at Kunsan in addition to securing clearance for dependent travel.
- All members interested in command sponsorship must apply, regardless of CSPL priority. If approved, they will serve a **2-year accompanied Long Tour**; if they do not apply for or are denied command sponsorship, they **will serve a 1-year unaccompanied Short Tour**.

3) Direct tie to readiness outcomes:

- 7 AF and 8 FW frame Kunsan's CSP as improving **operational effectiveness, mission continuity, and family resiliency**, while advancing peninsula-wide tour normalization.

Installation Support Reality (What Kunsan Can Support Today)

Kunsan's CSP is designed to leverage local community capacity, key constraints and mitigation factors:

Housing

- **No on-base family housing**; all dependent housing is **off-base and on the economy** (apartment-style). The 8 CES Housing Office provides support in finding available housing and coordinating with local realtors.

Childcare

- **No U.S. Child Development Center**
- ROKAF childcare is available **first-come, first-served** with capacity to support **~12–30 U.S. children** (capacity-dependent). Off-base childcare options are on the economy and personally procured without base support/coordination.

Education

- **No on-base schools**.
- Off-base international school option supports up to **~40 children** (capacity-dependent); boarding school options exist in major cities; standardized testing (SAT/ACT/PSAT) available via DoDEA sites at Osan AB/Camp Humphreys.
- Dependent schooling will be subsidized by the NDSP, so families will not have out-of-pocket expenses for off-base schooling.
- **No special education services** currently available.

Medical

- Dependents receive care **off-base**; limited local primary care specialties are identified (e.g., Family Medicine, Internal Medicine, Pediatrics).
- Dependents enroll in **TRICARE Overseas Select**; deductibles/copays apply for host-nation care.

Why This Matters to the Air Force (Operational Payoff)

This CSP implementation is a near-term mechanism to deliver the intended effects of tour normalization:

- **Stabilizes key leadership and mission-critical billets** by reducing turnover and training churn.
- **Improves unit continuity and readiness** through longer on-station expertise accumulation.
- **Strengthens resiliency** for members and families where support is feasible, while maintaining an exception pathway when it is not.

Note: Korea Assignment Incentive Pay (KAIP) is still available as a means to a 2-year tour, while bringing dependents in a non-CSP capacity. An Airmen filling a CSP slot does not qualify for KAIP, however, they will earn an increase in household goods allowance, funded dependent travel, prioritized dependent support and education funding for school-age children.

DEPARTMENT OF THE AIR FORCE
HEADQUARTERS SEVENTH AIR FORCE (AIR FORCES KOREA)

26 February 2021

MEMORANDUM FOR SEVENTH AIR FORCE AIRMEN, GUARDIANS, AND FAMILIES
FROM: 7 AF/CC
Unit 2047
APO AP 96278-2047

SUBJECT: Making an Informed Choice on Non-Command Sponsorship of Dependents

1. The attached Informed Choice Guide provides responsibilities and resources for Airmen considering bringing non-command sponsored (non-CSP) dependents to South Korea. It is my goal Airmen, Guardians, and their families make an informed choice should they choose to come to South Korea in a non-CSP status.

2. The Informed Choice Guide begins with important responsibilities all service members must understand and comply with when bringing non-CSP dependents to South Korea. It then covers available benefits and entitlements for non-CSP dependents.

3. South Korea is a world-class country whose culture and graciousness are unmatched. The ultimate decision on whether to bring non-CSP dependents rests with you. Every family situation is unique. My intent for this guide is to help families make the best possible decision.
4. I encourage all Airmen and Guardians to consider the guide and identified resources, and to discuss individual circumstances with their chain of command should they have specific questions. For additional information, my point of contact for this matter is 7 AF/Al.

SCOTT L. PLEUS
Lieutenant General, USAF
Commander

Attachment:
Informed Choice Guide

Introduction:
When a service remember receives an unaccompanied assignment to South Korea, they *can* choose to bring their dependents in a ***non-command sponsored*** **status**. However, coming to South Korea non- command sponsored means dependents may receive entitlements and benefits differently or in some cases not at all. This is a significant family and life decision and should not be taken lightly. This guide provides a comparison of benefits between command and non-command sponsored families to aid in making the decision.

Right Up Front: Key Airmen Responsibilities for bringing Non-Command Sponsored Dependents to South Korea:
Emergency Evacuation Preparedness: Non-CSP dependents in South Korea must be prepared and enrolled by their service member in their unit Non-Combatant Evacuation Operations (NEO) warden program in accordance with USFK Pamphlet 600-300, *Noncombatant Emergency Evacuation Instructions*, 30 Jan 19, paragraph 2-10. All service members are also issued an emergency gas mask for their dependents. Find out more in the NEO section of the Seventh Air Force website: www.7AF.PACAF.AF.MIL.

Paid Allowances: In accordance with DoD 7000.14-R Financial Management Regulation (FMR) Volume 7A, Chapter 26, *Housing Allowances*, Service Members must properly certify the locations of their dependents to ensure the entitlements are paid correctly. Airmen and Guardians assigned to Essential Station Messing (e.g. assigned to a dorm) are not paid a Basic Allowance for Subsistence regardless of a dependent's location. A service member with non-CSP dependents in South Korea is not authorized Family Separation Allowance and housing allowances are also impacted.

Getting Here: Travel, Documentation, Household Goods, and Cars

Travel:
(Note: CSP = command sponsorship program; SM = service member)

Benefit / Entitlement	**CSP with dependents Accompanied Tour**	**Non-CSP with dependents Unaccompanied Tour**	**Unaccompanied, dependents not in ROK**
Transportation Expenses	Government Funded Travel includes: PCS Travel/Govt Funded Emergency Travel/ Dependent Education Student Travel	No travel entitlements to the ROK	
Quarantine Arrangements in a Public Health Emergency	Entitled to government funded base quarantine facilities when on government-funded travel	Quarantine facilities are space available and self-funded. If space	N/A
Space-A Patriot Express Travel	May use Space-A to travel round trip FROM South Korea as Category V.	May use Space-A as Category V for OCONUS to OCONUS travel. May use Space A as Category I for emergency travel FROM South Korea. Cannot use Space A to return to South Korea.	May use Space-A as Category V on a round trip TO South Korea once every 365 days.

Space-A categories set the priority for Patriot Express seats made available to Space-A passengers. Generally, the Space-A categories are: I. Emergency Leave Unfunded Travel II. Accompanied Environmental and Moral Leave III. Ordinary Leave IV. Unaccompanied Environmental and Moral Leave V. Dependents VI. Retirees and their Dependents.

Documentation:

Benefit / Entitlement	**CSP with dependents**	**Non-CSP with dependents**	**Unaccompanied, dependents not in ROK**
Orders	Service members receive orders with a CSP number and their dependents named on the order as travelling to South Korea via government funding.	Service members coming to South Korea on an unaccompanied, dependent restricted tour must work with their servicing Military Personnel Flight to ensure the orders should reflect the situation the family has elected. Those who elect to bring non-CSP dependents to South Korea should get their dependents' names listed on the service member's orders as electing to live in South Korea non-CSP. This is not automatic.	The orders reflect the Designated Location the family has chosen to live. Government funded options vary depending upon service members circumstances. Speak with your relocations counselor and unit.
Tour Lengths	Accompanied: two years.	Unaccompanied: one year.	
Key Source: AFPC Guide on Korea Assignment Incentive Pay on myPERS, Keyword: Korea			
Tour Length Note: Key Leadership positions at Osan AB are two years in length regardless of the choice to serve accompanied or not.			
Passport Funding for Dependents (US Passport Holders)	Government funded blue no-fee US passport using the installation official passport office and DoD network.	Self-funded US Blue Tourist passport. No access to DoD passport network.	N/A
Visa and SOFA Stamp (DoD Authoritative) Source: Foreign Clearance Guide) Visa and SOFA	Korean A-3 visas allow DoD dependents the ability to live in Korea and work long term while the service member serves in South Korea. All DoD Dependents named on military PCS orders are issued A-3 Visas by Korean immigration concurrently with the Status of Forces Agreement (SOFA) stamp in the passport. The SOFA stamp certifies the holder is accompanying the service member. It is not related to command sponsorship. Korean A-3 visas allow DoD dependents, both CSP and non-CSP, to live and work (on base) in South Korea for the duration of the service member's assignment. The stamp is annotated for expiration based on the last month of the orders, also called the DEROS month (Date Estimated Return from Overseas). Non-CSP dependents who arrive in South Korea without their names listed on the service member's orders are not allowed to work and are required to depart South Korea within 90 days of their		N/A

Stamp (continued)	arrival (when the A- 2 tourist visa expires).	
Immigrating South Korea: (DoD Source: Foreign Clearance Guide)	**US Passport holders:** U.S. passport holders enter South Korea on a visa waiver program and get a 90 day A-2 "tourist" visa upon arrival. They must get the A-3 visa and SOFA stamp within 30 days of arrival. **Republic of Korea Passport Holders:** ROK passport holders enter as nationals of the country. **Third Country (non-US, non-ROK) Passport Holders:** DoD dependents with passports from other countries other than the US or South Korea must determine if they need a visa issued prior to coming to South Korea from a South Korean embassy or consulate or they will be barred entry from South Korea and returned. This applies to both CSP and non-CSP travelers. Using the DoD Foreign Clearance Guide, find South Korea Ministry of Foreign Affairs resources that pertain to your passport nationality and requirements for South Korea.	

Automobiles and Household Goods:

Benefit / Entitlement	CSP with dependents	Non-CSP with dependents	Unaccompanied, dependents not in ROK
Shipping a vehicle, UFSK drivers, license, and vehicle registration	**Drivers License:** Only E-7 and above and CSP dependents (18+) may obtain a USFK driver's license. All E6 and below, and all non-command sponsored dependents, require an exception to policy (ETP) to obtain a USFK driver's license. The first O5 in their chain of command must sign the ETP letter. ETPs are generally approved only if the service member is living off-base. **Shipping/Registering Vehicle:** E-7 and above are authorized to ship and register one vehicle. E-6 and below may not ship a car and require an ETP to register a vehicle. Registering a second vehicle is not generally approved for non-CSP families.		
Unaccompanied "Hold" Baggage, Household Goods (HHG) DoD Source: Joint Travel Regulation (JTR)	Accompanied service members are entitled to ship their full accompanied JTR weight based on their - Hold baggage is an entitlement set at typically 500 pounds and shipped regardless of CSP status - Reference the JTR for limits and restrictions.	Non-CSP dependents are not entitled to shipping household goods. Unaccompanied service members, to include those who bring non-CSP dependents to South Korea, are entitled to ship a limited unaccompanied weight based on their rank and the JTR. - Hold baggage is shipped independent of CSP status.	N/A

HHG (continued)	Please do not ship appliances. They are provided.	Reference the JTR for limits and restrictions that apply to you. you. Please do not ship appliances. They are provided.	

Key Entitlements and Benefits: Medical, Base Schools, Child Care

Benefit / Entitlement	**CSP with dependents Accompanied Tour**	**Non-CSP with dependents Unaccompanied Tour**	**Unaccompanied , dependents not in ROK**
Tricare Medical Services in Korea	Receives Primary Care on base. Enrolled in Tricare Prime.	Non-CSP dependents in South Korea receive medical benefits on the economy for care. Tricare eligible non-CSP dependents in South Korea must enroll in Tricare Select and see a provider off base for primary care and specialty care. Some medical services, especially mental health care and certain pediatric specialties, may not be available or are extremely limited on the Korean market. Please review the Tricare Overseas (International SOS) Provider Look up to search for availability of care which suits your needs: http://www.tricare-overseas.com/provider-search	Receives Tricare plan they select at the Designated Location.

Living Arrangements

Benefit / Entitlement	**CSP with dependents**	**Non-CSP with dependents**	**Unaccompanied, dependents not in ROK**
Housing	CSP dependents are eligible to live on base in military family housing. Those who live off base receive an Overseas Housing Allowance with Dependents rate.	Non-CSP dependents are not eligible to live on base. Service members bringing non-CSP dependents to South Korea and who certify it with base finance, are entitled to the Overseas Housing Allowance with Dependents rate for those dependents who reside in South Korea. The member may still be assigned a dorm and not authorized to live off base.	Receives quarters or housing allowance at designated location.

Government "Loaner" Furniture	Service members and CSP dependents are eligible to use government loaner furniture while awaiting their furniture to arrive and before PCS when their furniture is shipped. The service is for the service members and the number of command sponsored dependents.	This service is not available to non-CSP dependents. Service members who are not assigned a dorm but live off base, do have a loaner furniture service limited to them.	N/A
Government Appliances	Command Sponsored families and unaccompanied service members receive appliances (washer, dryer, dishwasher, stove, and refrigerator) for the duration of their tour.	Non-CSP dependents residing in South Korea are not authorized government appliances in their own right. Unaccompanied service members receive appliances in their dorm or off base housing to accommodate one person.	N/A

Other Benefits, Entitlements, and Services:

Benefit / Entitlement	CSP with dependents	Non-CSP with dependents	Unaccompanied, dependents not in ROK
A USFK Rations Control Card	All DoD dependents in South Korea, both CSP and non-CSP, use their service member's orders to South Korea with the dependents listed to obtain a United States Force Korea (USFK) Rations Control Card. The card is required to access Duty Free Goods from the Commissary (DeCA) and Base Exchange/ Shoppette/Gas Station (AAFES). The USFK Rations Control Card is a controlled item the service member signs for and returns at the end of the tour.		N/A

Where available, both CSP and non-CSP Dependents may use the following base facilities and services:

Base Access:

- Escorting Guest on Base (installation rules and age restrictions apply)
- Defense Biometric Identification System (registration is automatic globally now)

Base Human Resource Office:

- Any DoD dependent with an A-3 Visa may apply for base jobs and work on base.

Helping Agencies:

- Airmen and Family Readiness Center; Red Cross; Women, Infants, and Children Overseas Program (WIC)
- Base Legal Services
- Duty Free Goods (must present USFK Rations Control Card)
- Commissary
- Base Exchange/Shoppette/Gas Station

Services:

- Force Support MWR Facilities, Club Membership, Community Centers, Fitness Centers, Lodging
- Education Center College Classes (Space available)
- Base Shuttle (Space available)
- Veterinarian Services (Osan Air Base; only offered at other select USFK bases)
- Post Office Box, Post Office Mailing
- Movie Theater, AAFES eateries, base restaurants and cafes, food trucks, concessions

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DEPARTMENT OF THE AIR FORCE
8TH FIGHTER WING (PACAF)
KUNSAN AIR BASE, REPUBLIC OF KOREA

25 June 2025

MEMORANDUM FOR 8 SFS/CC

FROM: 8 FW/CC

SUBJECT: Exemption to Policy for Registration of Privately Owned Vehicle (POV).

1. I, [INSERT NAME/RANK OF SPONSOR], would like to respectfully request authorization for POV registration IAW USFK REG 190-1, Motor Vehicle Traffic Supervision, Chapter 5-3, para A.

2. JUSTIFICATION: I understand that, as an [RANK], I do not meet the requirements for having a POV during my tour in South Korea. However, I do have a unique circumstance that requires accommodation due to my non-command sponsored spouse residing at [INSERT LOCATION IN ROK] and needs to be cleared for medical and dental prior to us PCSing to the next duty assignment. A vehicle for my dependent will assist with access to critical resources such medical and dental appointments at Osan Air Base and/or Camp Humphreys, which take almost an entire day traveling via taxi, bus and or train. A vehicle will also allow access to grocery stores off base for my family. Granting us an opportunity to purchase a vehicle for my dependent(s) and I will significantly decrease the stressors on my family.

3. I [INSERT RANK/NAME], understand that the vehicle I purchase for my dependent(s) and I will not be used for duty related purposes. It will be used during non-duty hours by the sponsor, but the dependent may use it anytime.

4. If you have any questions, please contact me at [INSERT E-MAIL] or via DSN 315- 782-XXXX.

INSERT SIGNATURE BLOCK

1st Ind, 8 FW/CC
Concur/~~Non-Concur~~

KATHRYN K. GAETKE, Colonel, USAF
Commander

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WELCOME TO THE WOLF PACK

DEFEND THE BASE…HOOAH

ACCEPT FOLLOW ON FORCES…BRING IT

TAKE THE FIGHT NORTH…WOLF PACK!